

WOODLANDS BEHAVIORAL HEALTHCARE NETWORK BOARD MEETING

January 26, 2021

4:00 pm – 4:31 pm

PRESENT IN PERSON: (None)

PRESENT VIA "ZOOM"/PHONE: Terry Ausra, Judy Brown, Louis Csokasy, Dwight Dyes, Michael Grice, Karen Lehman, Mary Middleton, Terry Proctor

ABSENT: Jeanne Jourdan, Ruth Newton, Clint Roach

WBHN STAFF: Tim Smith, Executive Director; John Ruddell, CFO; Bob Weber, SUD Director

CALL TO ORDER: The meeting was called to order by Chair Ausra at 4:00 pm.

INTRODUCTION OF GUESTS: None

APPROVAL OF THE DECEMBER 15, 2020 BOARD MINUTES:

- MOTION to approve the December 15, 2020 minutes by Csokasy; supported by Lehman.
 - MOTION carried.

COMMUNICATIONS:

- Written Comment: None
- Public Comment: None

AGENDA APPROVAL

- MOTION to approve January 26, 2021 agenda by Middleton; supported by Csokasy.
 - MOTION carried.

BOARD COMMITTEE REPORTS:

- Administrative: Jourdan (absent)
 - Smith: meeting not held.
- Finance: Csokasy
 - Congratulations to Dyes for being elected Cass County Commissioners Chair.
 - Board members should be receiving a letter from the auditors. If you have any questions don't hesitate to bring them to the Finance Committee.
 - Finance committee met on today.
 - Audit report - preliminary should be ready to be presented at the next meeting.
 - Financial policies – reviewing policies. Financial staff would write any new policy and send to committee for review.
 - Income statement – Ruddell: revenues are up \$250,000+, grant funding is down, expenses are at a \$186,000 loss. Overall, with staff turnover, it was a solid financial year.
 - MOTION to approve payments for December 2020 totaling \$1,489,676.20 by Csokasy; supported by Proctor.
 - MOTION carried.
- Policy: Middleton
 - No report.
- Executive Committee
 - Minutes from the meetings were shared.
 - Discussing the role of the board, information on CCBHC, and continuing having monthly meetings.
 - Resolution draft of new certification has been put on "pause".

BOARD CHAIR REPORT:

- SWMBH Board Report: Middleton
 - A synopsis was shared in the packet.
 - If you want more detail contact Middleton.

EXECUTIVE DIRECTOR: Smith

- Vaccinations
 - Vaccines 1st injections were administered to 40+ staff members.
 - Question to Middleton: Bump in the road ... those who received their 1st injections through the Cass Family Clinic were scheduled for their 2nd injection; however, those who received theirs through the Health Department have not been scheduled.
 - Middleton: There has been communication regarding Health Department response time. We cannot order more vaccines as MDHHS is allocating vaccines
 - Smith: Thank you for the information.
 - Dyes: I will contact the Health Department for information.
 - Csokasy: I just want the board to be aware the list for vaccines is 11,000+; so, my question is how are we reaching out to those who don't have a computer or cell phone?
 - Brown: I called the Cass Family Clinic regarding appointments for myself and family. The staff assisted by putting us on the clinic and health department lists.

OLD BUSINESS:

- Community Needs Assessment Update
 - Smith: Sarah Bannon should be forwarding a draft version this week.

NEW BUSINESS:

- None

OTHER BUSINESS:

- None

ADJOURN:

- No MOTION to adjourned.
 - Meeting ended 4:31 p.m.

NEXT MEETING: February 23, 2020 at 4:00 p.m. (meeting location TBD)

Board Secretary or Designee

Date

Woodlands Behavioral Healthcare works in partnership with individuals, families and the community to inspire hope promote resiliency and achieve recovery by providing effective behavioral health services

Interpreters for interested persons with deafness/hearing impairments, wishing to attend, will be provided by CMH providing a request is made 48 hours prior to the meeting