

WOODLANDS BEHAVIORAL HEALTHCARE NETWORK BOARD MEETING

December 15, 2020

4:00 pm – 5:00 pm

PRESENT IN PERSON: (None)

PRESENT VIA "ZOOM"/PHONE: Terry Ausra, Judy Brown, Louis Csokasy, Dwight Dyes, Michael Grice, Jeanne Jourdan, Karen Lehman, Mary Middleton, Ruth Newton, Clint Roach, Terry Proctor

ABSENT:

WBHN STAFF: Tim Smith, Executive Director

CALL TO ORDER: The meeting was called to order by Chair Ausra at 4:05 pm.

INTRODUCTION OF GUESTS: Bob Weber, SUD Director; David Gamble, Clinical Director; John Ruddell, CFO; Pamela Wenzel, IDD Director; Scott Williams, Operations Director

APPROVAL OF THE NOVEMBER 17, 2020 BOARD MINUTES:

- MOTION to approve the November 17, 2020 minutes by Newton; supported by Jourdan.
 - MOTION carried.

COMMUNICATIONS:

- Written Comment: None
- Public Comment: None

AGENDA APPROVAL

- MOTION to approve December 15, 2020 agenda by Lehman; supported by Newton.
 - MOTION carried.

Certified Community Behavioral Health Clinic (CCBHC) Overview – Sarah Bannon

- 2015 it was determined to supply the public sector mental health funding
- Apply and receive up to \$2 million with annual cost settle to service uninsured, out of state, etc.
- We are looking at Woodlands and the requirements. There are a few gaps, but this is an opportunity to fill in.
- Earlier this year new/renewal requests went from 7 to 14 in the state of Michigan. Renewal requests need to be completed each time.
- SAMSHA – there should be another expansion in February
- This is reviewed as a federal grant. All SAMSHA integrated dollars have been redirected into CCBHC. The federal gov't expects the state to do the cost settlement/reconciliation.
- Data from SAMSHA shows CCBHC as increased access and viewing it as being beneficial.
- Questions:
 - Middleton – As we are talking, this raises concern that it is so much more than a CMH does now;
 - Bannon - Part of the path is a very step wise review as to where Woodlands is now and where to they need to go/improve.

 - Csokasy – How long is the process to be able to apply?
 - Bannon – This depends on motivation of the agency; in general terms it typically takes 6 – 8 months if you are already a CMH.

 - Csokasy – Will there be an increase in personnel?
 - Bannon – This is variable as you need to review how you are going to enhance services; possibility increase psychiatry, outreach, location, crisis.

- Csokasy – There has been discussion between board members but we have not heard from any of the staff. Is there a way to get their input?
 - Gamble – I think this is a great opportunity for Woodlands. We have a lot in place but there is opportunity to build on.
 - Weber – This will be a great feather in our cap as this is where services are heading. I think it will be beneficial to the community.
 - Gamble – Any time we conduct a Community Needs Assessment we need to include the determination of where the gaps are. The state is moving in this direction and it would be good for us to invest.
 - Ausra – We can have more discussions in future meetings.
 - Csokasy – Is this in the 20/21 budget?
 - Smith – Yes. This will be ongoing discussion at future board meetings. I think it will take us a little longer due to COVID and purchasing an EHR. I would like to provide monthly updates at this point.
 - Middleton – Is this part of the community needs assessment and when will this be done?
 - Bannon - Needs assessment should be completed by February.
 - Jourdan – Is there a possibility to give an outline to the board?
 - Bannon – There is a 23-page work plan. I am meeting with each of the areas to discuss where are you now. I will send out tomorrow.
- Smith – Thank you to Sarah.

Cass County Mental Health Foundation - John Mahan introduced himself as the Executive Director of the Foundation.

BOARD COMMITTEE REPORTS:

- Administrative: Brown
 - Ausra – I would like to appoint an Acting Chair for this committee
 - Csokasy – I nominate and move to appoint Jourdan for Acting Chair; supported by Brown.
 - MOTION carried
 - Jourdan – Once the committee has a form for the Executive Director Evaluation; my recommendation of an informal meeting with Smith to review. I will bring results back. Board members agreed.
- Finance: Csokasy
 - Finance committee met on today via zoom.
 - Discussed process of the audit. Due to COVID we have requested an extension to January 13th - 14th. Becky Moore at the County has been informed.
 - Committee reviewed the payables for November 2020.
 - MOTION to approve payments for November 2020 totaling \$1,355,269.98 by Csokasy; supported by Roach.
 - MOTION carried.
- Policy: Middleton
 - No report

BOARD CHAIR REPORT:

- SWMBH Board Report: Middleton
 - A synopsis was shared in the packet.
- SWMBH Conflict of Interest Resolution
 - MOTION to accept Resolution Waiving Any Conflict of Interest arising from Mary Middleton serving on SWMBH's Board by Grice; supported by Jourdan.
 - MOTION carried; Middleton abstained.

- MOTION to accept Resolution Waiving Any Conflict of Interest arising from Terry Proctor serving as alternative on SWMBH's Board by Middleton; supported by Dyes.
 - MOTION carried.

EXECUTIVE DIRECTOR: Tim Smith

- Deborah Wiswell was hired as Staff Accountant.
- Regina Wolverton was hired as Recipient Rights Officer. She has been with Woodlands since 1988.
- Weber – Woodlands received a grant for a Case Management position at the jail.
 - Csokasy – Question: does this just apply to the Cass County jail?
 - Roach – All other county police departments send incarcerated to Cass County Jail as they do not have the capability to house. Krista Smith completes an assessment and makes recommendations.

OLD BUSINESS:

- None

NEW BUSINESS:

- None

OTHER BUSINESS:

- Update board member information was shared in the board packet.

ADJOURN:

- MOTION to adjourned by Brown; supported by Newton.
 - MOTION carried.
 - Meeting adjourned 5:00 p.m.

NEXT MEETING: January 26, 2020 at 4:00 p.m. (meeting location TBD)

Board Secretary or Designee

Date

Woodlands Behavioral Healthcare works in partnership with individuals, families and the community to inspire hope promote resiliency and achieve recovery by providing effective behavioral health services

Interpreters for interested persons with deafness/hearing impairments, wishing to attend, will be provided by CMH providing a request is made 48 hours prior to the meeting